

MEMORANDUM

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TO: Ms. Octavia Thibela, Acting Executive Manager: SCM, Transnet Engineering

FROM: Mrs. Tlaleng Manzane, Category Specialist

DATE: 23 February 2024

SUBJECT: REQUEST TO THE ACTING EXECUTIVE MANAGER (SCM) TO APPROVE ADDENDUM 01 TO AMEND RFP TE24-KDS-8DH-07284: FOR THE APPLICATIONS ARE HEREBY INVITED FROM POTENTIAL BIDDERS WISHING TO BE PLACED ON THE TRANSNET ENGINEERING COACHES APPROVED LIST 158, AS SUPPLIERS OR MANUFACTURER'S FOR THE SPECIALISED GOODS OR COMPONENTS AND / OR EQUIPMENT AT TRANSNET ENGINEERING COACH BUSINESS.

PURPOSE

1. The purpose of this memorandum is to request the Acting Executive Manager is SCM to approve the addendum to amend and inform interested bidders of the sub-drawings attached in line with the approved list 158 drawings link shared under Annexure E of the RFP TE24-KDS-8DH-07284.
 - **TW09K548**
 - **TW09K210**
 - **TW09K464**
 - **TW09K463**
 - **TW09K552**
 - **TW09K206**
2. It is further requested that the following document be signed:
 - Addendum 01 for RFP TE24-KDS-8DH-07284

BACKGROUND

3. The RFP was published on Transnet's eTender portal and National Treasury website on the 23rd of January 2024 and queries relating to the RFP are given provision to submit their queries via email to Tlaleng.manzane@transnet.net The RFP is set to close on the 5th of March 2024.

DISCUSSION

4. On the 19th of February 2024, an email was received from one of the interested bidders requesting a sub-drawing for the items listed on the approved list 158 RFP under annexure E.

BUDGET & FINANCIAL IMPLICATIONS:



5. The estimated value of this procurement event is R0 rand value as the request is for application for potential bidder wishing to be placed on the Transnet engineering coaches approved list 158, as suppliers or manufacturers for the specialised goods or components and / or equipment at Transnet engineering coach business.

APPROVALS AND DELEGATIONS:

6. As per the Goods and Services Procurement Manual section 14.4 and 14.5 (or as amended), the Chief Procurement Officer (CPO): SCM or the person with delegated authority has the delegation of authority to:
- Approve the request for tender addendum for the issued RFP stating as follows: applications are hereby invited from potential bidders wishing to be placed on the Transnet engineering coaches approved list 158, as suppliers or manufacturer's for the specialised goods or components and / or equipment at Transnet engineering coach business.

RECOMMENDATION

- Based on the above stated reasons, it is recommended that the Acting Executive Manager (SCM) approves the addendum to attach the sub-drawings and inform all interested bidders of the new attachment.

Complied By:  <hr/>	APPROVED / NOT APPROVED BY:  <hr/>
Signature:	Signature:
Name: Tlaleng Manzane	Name: Octavia Thibela
Designation: Category Specialist	Designation: Acting Executive Manager (SM)
Date: 23.02.2024	Date: 23.02.2024